

# Minutes For Meeting Book – December 19, 2023

## Board of Trustees Meeting

12/19/2023 | 04:00 PM – 05:00 PM Central Time (US & Canada)

Scott Veronen, Chair, called the meeting to order at 4:02 PM. Voting Members present: Scott Veronen, Greg Zylka, Sara Nagel, Steve Barrows, Chris Kircher, and Jon Radermacher. Non-voting members present: Robb Reid, Mike Carlson, Ryan Donovan.

**Ms. Nagel moved, seconded by Mr. Barrows, to accept the Agenda. Motion carried**

**Mr. Zylka moved, seconded by Mr. Kircher, to approve the Minutes of Board of Trustees Regular Meeting held October 17, 2023. Motion carried.**

**Mr. Barrows moved, seconded by Ms. Nagel, to approve the Minutes of the Labor Management Committee meeting held December 13, 2023. Motion carried.**

Mr. Donahue (Eide Bailly) presented the audit results.

Mr. M. Carlson reviewed the year-to-date Loss Ratio and the Reserve Analysis as of November, 2023.

Mr. Donovan presented an update on the staffing changes that occurred since the past meeting.

Mr. Donovan presented a new member update - Cannon Falls Independent School District.

**Mr. Kircher moved, seconded by Mr. Radermacher to approve membership of Cannon Falls effective January 1, 2024. Motion carried.**

Mr. Donovan provided a Marketing update for 2024.

**Mr. Kircher moved, seconded by Mr. Radermacher to approve an amendment to the administrative services agreement between Sourcewell and the Better Health Collective. Motion carried.**

**Mr. Kircher moved, seconded by Mr. Radermacher to approve the CY2024 marketing strategic plan. Motion carried.**

Mr. Donovan provided an update on the Wellness Committee activities which included the introduction of a proposed mentor program and reviewing mental health options.

**Mr. Kircher moved, seconded by Mr. Radermacher to approve amendment of the wellness policy to add the mentorship grant program. Motion carried.**

Mr. Donovan provided an update on upcoming calendar events. The next Board of Trustees meeting will be held on February 27, 2024.

**Mr. Kircher moved, seconded by Mr. Zylka, to adjourn the meeting at 5:03 PM. Motion carried.**

# Minutes For Meeting Book – December 13, 2023

## Labor Management Committee

12/13/2023 | 9:30 AM – 11:43 PM - Central Time (US & Canada)  
Sourcewell - Microsoft Teams

Ryan Donovan called the meeting to order at 9:30 am. Voting members present were: Donyelle Mikacevich, Earl Athman, Devin Massopust, Brent Yaunick, Sara Nagel, Kris Schubert, Travis Hensch, Chris Kircher, and Daniel Ludvigson. Non-voting members present were: Chad Coauette, Ryan Donahue (Eide-Bailly), Grant Maciej (Eide-Bailly), Alaina Bundy, Mike Carlson, Ryan Donovan, Casey Schultz, Al Carlson, Alexandra Elder, and Lisa Ritchie.

**Brent Yaunick moved, seconded by Travis Hensch, accept the agenda as presented.**

**Earl Athman moved, seconded by Brent Yaunick, to approve the Minutes of the Labor Management Committee Meeting held October 11, 2023.**

Mr. M. Carlson reviewed the year-to-date Loss Ratio, Reserve Analysis and Budget vs Actual as of November 30, 2023.

Mr. Donahue along with Mr. Maciej reviewed the draft audit done by Eide-Bailly.

Mr. Donovan provided a Sourcewell team updated announcing the hire of Insurance Solutions Specialist Lisa Ritchie (replacing Ashley Powers), effective October 14, 2023, and the resignation of Leah Boedigheimer.

Mr. A. Carlson provided an updated on the January 1, 2024, renewals and proposals.

**Mr. Yaunick moved, seconded by Mr. Massopust, to recommend acceptance of Cannon Falls ISD into the Better Health Collective effective January 1, 2024.**

Mr. A. Carlson provided an update on Wakely Consulting Actuaries & Healthcare Specialists.

Mr. Donovan presented the updated Admin Service Agreement.

**Mr. Athman moved, seconded by Ms. Schubert, to recommend approval of the updated Admin Service Agreement with Sourcewell.**

**Mr. Massopust moved, seconded by Mr. Hensch, to recommend approval of the 2024 Marketing Plan**

Ms. Schultz provided a Wellness update which gave insight to a new mentor program along with reviewing additional mental health options.

Ms. Schultz reviewed the schedule for 2024 Labor Management Committee meetings.

Meeting adjourned at 11:43